

BOARD OF CORRECTIONS
600 BERCUT DRIVE
SACRAMENTO, CALIFORNIA 95814-0185

TELEPHONE (916) 445-5073
FACSIMILE (916) 327-3317 OR 322-5036

PLANNING GRANT

MENTALLY ILL OFFENDER CRIME REDUCTION GRANT (MIOCRG)

For Instructions on completing the Planning Grant Application, See Attachment A

SECTION 1 - COUNTY INFORMATION

Date: _____

County: _____

Sheriff or Director, Department of Corrections: _____

Department: _____

Address: _____

Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail: _____

Contact Person: _____

Title: _____

Department: _____

Address: _____

Telephone: (_____) _____ Facsimile: (_____) _____

E-Mail: _____

SECTION 2 - COST SUMMARY

STATE FUNDING REQUESTED

\$ _____

See Maximum Award Amounts on Attachment A.

<p>SECTION 3 - DETAILED BUDGET</p>

COUNTY STAFF	\$ _____
TRAVEL/PER DIEM	\$ _____
ADMINISTRATIVE OVERHEAD	\$ _____
PROFESSIONAL CONSULTANT SERVICES	\$ _____
OTHER	\$ _____
TOTAL	\$ _____

<p>SECTION 4 – MIOCRG STRATEGY COMMITTEE</p>

<u>NAME</u>	<u>TITLE</u>	<u>ORGANIZATION</u>
_____	SHERIFF OR DIRECTOR, DEPARTMENT OF CORRECTIONS	_____
_____	CHIEF PROBATION OFFICER	_____
_____	LOCAL LAW ENFORCEMENT AGENCY	_____
_____	COUNTY MENTAL HEALTH DIRECTOR	_____
_____	SUPERIOR COURT JUDGE	_____
_____	CLIENT – MENTAL HEALTH TREATMENT FACILITY	_____
_____	REPRESENTATIVE FROM AN ORGANIZATION THAT CAN PROVIDE/HAS PROVIDED TREATMENT OR STABILITY INCLUDING INCOME, HOUSING, AND CARETAKING FOR PERSONS WITH MENTAL ILLNESS	_____

If there are additional members, please attach a separate sheet identifying them by name, title and organization.

***SECTION 5 - ABSTRACT AND
NARRATIVE***

Abstract:

Provide an abstract, limited to one page, summarizing the key points of the planning activities associated with the development of the Local Plan.

Narrative:

Provide a narrative limited to no more than 7 pages, double spaced addressing each of the elements set forth in Attachment A "Instructions for Completing the MIOCRG Planning Grant."

SECTION 6 - BOARD OF SUPERVISORS RESOLUTION

Attach a Board of Supervisors Resolution for the Planning Grant - Mentally Ill Offender Crime Reduction (see Attachment B). The resolution shall contain, at a minimum, the following:

- Identification of the Sheriff or Director, Department of Corrections.
- Authorization of Sheriff or Director, Department of Corrections to sign application for funding as well as grant contract, amendments, and/or extensions.
- Identification of the MIOCRG Strategy Committee.
- Assurances that the County will adhere to Board of Corrections requirements and terms of contract in expenditure of grant funds.
- Assurances that final planning products will be developed and provided to BOC in a format determined by the BOC no later than March 1, 2001.
- Assurances that the County will invoice the Board of Corrections for all grant costs not later than June 30, 2001.



**INSTRUCTIONS FOR COMPLETING THE
PLANNING GRANT - MENTALLY ILL OFFENDER CRIME REDUCTION GRANT (MIOCRG)
ATTACHMENT A**

SECTION 1 - COUNTY INFORMATION

- Enter date of application.
- Enter county name.
- Enter name of Sheriff or Director Department of Corrections.
- Enter telephone and facsimile numbers, e-mail address, name of department, and address of Sheriff or Director Department of Corrections.
- Enter name and title of designated Contact Person.
- Enter telephone and facsimile numbers, e-mail address, name of department, and address of Contact Person.

SECTION 2 - COST SUMMARY

- Enter amount of state funds sought through this application using the designation assigned below:

Urban County (Over 700,000) Maximum Award \$62,100 Per County

Los Angeles	San Diego	Orange
Santa Clara	San Bernardino	Riverside
Alameda	Sacramento	Contra Costa
Fresno	San Francisco	Ventura
San Mateo		

Suburban Counties (100,000 - 700,000) Maximum Award \$31,100 Per County

Kern	Monterey	Butte
Tulare	Shasta	Santa Barbara
San Joaquin	Santa Cruz	Yolo
Kings	Sonoma	Marin
El Dorado	Merced	Sanislaus
Imperial	Madera	Solano
Placer	Humbolt	Napa
San Luis Obispo		

**INSTRUCTIONS FOR COMPLETING THE
PLANNING GRANT - MENTALLY ILL OFFENDER CRIME REDUCTION GRANT (MIOCRG)
ATTACHMENT A**

Rural Counties (Under 100,000) Maximum Award \$22,100 Per County

Nevada	Tuolumne	Del Norte
Mendocino	Siskiyou	Glenn
Mono	Sutter	San Benito
Plumas	Modoc	Yuba
Calaveras	Inyo	Sierra
Lake	Amador	Colusa
Tehama	Lassen	Mariposa
Trinity	Alpine	

SECTION 3 - DETAILED BUDGET

Provide a cost breakdown detailing how grant funds are to be expended for activities necessary to develop the Local Plan. Counties may submit new, revised or expanded Local Plans; however, only actual costs associated with the development of the Local Plan, up to the amount provided as a result of this application, may be charged against the grant. Items/activities eligible for grant funding are as follows:

- **County Staff** Costs are limited to salary and benefits.
- **Travel and Per Diem** Costs for county staff are limited to within the state, and must be consistent with county policy.
- **Administrative Overhead** for such purposes as printing, copying, mailing, telephone calls (and equipment rental, as necessary), not to exceed 10% of total grant amount.
- **Professional Consultant Services** Costs to pay a professional consultant to prepare a response to the planning grant RFP are not allowable. However, costs to pay for professional consultant services are eligible for payment after the award of planning grant funds. Consultants may be used primarily to assist in the development of the county's Local Plan for the treatment of mentally ill offenders in jail and how this effort can reduce the crimes committed by mentally ill offenders. Consultants can also be used to assist in the development of a proposed program response to the needs identified in the Local Plan, or to augment county staff in the development of proposed program responses to the need identified in the Local Plan. Travel and Per Diem Costs for these services are limited to within the state, and must be consistent with county policy.
- **Other** costs (please describe on a separate attachment to the application).

SECTION 4 – MIOCRG STRATEGY COMMITTEE

Identify the members of the MIOCRG Strategy Committee by listing their names, titles, and organizations.

**INSTRUCTIONS FOR COMPLETING THE
PLANNING GRANT - MENTALLY ILL OFFENDER CRIME REDUCTION GRANT (MIOCRG)
ATTACHMENT A**

SECTION 5 – ABSTRACT and NARRATIVE

1. Develop a one-page abstract summarizing the key points of the planning activities associated with developing the Local Plan.
2. Develop a narrative of not more than 7 pages, double-spaced, which includes:

PROBLEM STATEMENT: Describe the current impact mentally ill offenders have had or are having on your jail system, how/why these conditions need to be addressed.

DESCRIPTION OF PLANNING ACTIVITIES: Describe activities that will be associated with the development of the Local Plan. This section shall include but not be not limited to:

- Specific Activities.
- Timelines.
- Description of each product with associated completion date.

EVALUATION OF PLANNING PROCESS: Describe how the county will evaluate the process undertaken to develop the Local Plan.

SECTION 6 - BOARD OF SUPERVISORS RESOLUTION

Attach a Board of Supervisors Resolution authorizing application for the MIOCRG Planning Grant (**See Attachment B**).

If you are unable to secure the above resolution by August 21, 2000, please submit a certification (**See Attachment C**) signed by the Sheriff or Director, Department of Corrections. The certification should indicate that the required resolution has been scheduled for consideration, and acknowledge that an award of funds by the BOC is contingent upon the adoption of the required resolution by the county Board of Supervisors. County invoices for grant funds will **not** be paid until the above resolution is on file with the BOC.

NOTE: The BOC is requesting counties to use a specific format in the development of the Local Plan (See Attachment D for Local Plan Model).

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**Sample
Board of Supervisors Resolution
Attachment B**

BE IT RESOLVED that the Board of Supervisors of the County Of _____ hereby:

Appoints Sheriff or Director, Department of Corrections _____ as the Chair of the _____ County MIOCRG Strategy Committee; and,

Authorizes said Sheriff or Director, Department of Corrections to sign _____ County's application for State funding as well as related contracts, amendments, or extensions with the State of California; and,

Appoints the following individuals as members of the _____ County MIOCRG Strategy Committee:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Assures that the County of _____ will adhere to the requirements of the Board of Corrections and all conditions specified in the grant contract with the State of California in the expenditure of State funds received pursuant to said application; and,

Certifies that all final planning products will be developed and provided to the Board of Corrections by no later than March 1, 2000; and,

Certifies that the County of _____ will invoice the Board of Corrections for all costs approved in the grant by no later than June 30, 2001.

**Sample
Certification for Board of Supervisors Resolution
Attachment C**

State of California
Board of Corrections
600 Bercut Drive
Sacramento, CA 95814

Re: **Planning Grant - Mentally Ill Offender Crime Reduction Grant (MIOCRG)
Program - Certification for Board of Supervisors Resolution**

To Whom It May Concern:

This letter is to certify that the county of (county name) has applied for a Planning Grant for the MIOCRG Program. Further, the resolution required by the Board of Corrections as part of determining grant eligibility, has been scheduled for consideration by the (county name) County Board of Supervisors on (date of meeting resolution will be considered by Board of Supervisors).

Finally, it is acknowledged that an award of an MIOCRG planning grant is contingent on (county name) County meeting all grant criteria, including the submission of the required adopted resolution, and that no grant funds will be released prior to the Board of Corrections receiving a certified copy of the resolution.

Sincerely,

Sheriff or Director, Department of Corrections
County of (county name)

Attachment D

LOCAL PLAN MODEL

To qualify for Mentally Ill Offender Crime Reduction Grant (MIOCRG) demonstration project funding, each county grant application must be based upon the findings and priorities developed in a completed Local Plan.

The Local Plan must summarize the existing system services available to mentally ill offenders including the role of system partners, if applicable. A major goal of the Local Plan is to identify strengths and needs regarding services available.

A key role for the members of the county's MIOCRG Strategy Committee is to prioritize the defined needs and include such decisions in the Local Plan. Priorities identified should form the foundation upon which your county develops a proposed demonstration project to be submitted for funding consideration. To insure completeness, a model Local Plan format must include the following:

- I. Background summary of your county's local justice system as it relates to mentally ill offenders.
- II. Description of existing continuum of graduated responses, including prevention, intervention and incarceration for mentally ill offenders in jail.
- III. Present role of collaborations and/or partners (public and private).
- IV. Strengths of present system.
- V. Needs and/or issues in present system, including the size of your county's mentally ill offender population and, if appropriate, the target population(s) your program plans to address.
- VI. Proposed goals for providing a cost-effective continuum of graduated responses, including prevention, intervention and incarceration for mentally ill offenders, along with outcome measures of evaluation design to determine *what works*.
- VII. Role of partners and collaboratives in solutions.
- VIII. Appendices (e.g., identification of need and prioritization of target population(s); demographics and community mapping data; and information and intelligence sharing systems related to outcome measures).

MENTALLY ILL OFFENDER CRIME REDUCTION GRANT PROGRAM

Program Summary

In 1998 the Legislature initiated a major effort aimed at reducing crime, jail crowding and criminal justice costs associated with mentally ill offenders. Chapter 501, Statutes of 1998 (Penal Code 6045) established the Mentally Ill Offender Crime Reduction Grant Program (MIOCRG), which requires the Board of Corrections (BOC) to award and administer competitive grants supporting locally developed strategies for curbing recidivism among mentally ill offenders. The law also requires the BOC to evaluate the effectiveness of these four-year grants and to report its findings to the Legislature annually.

Chapter 502, Statutes of 1998 (SB 2108) appropriated \$27 million for the MIOCRG. Of this amount, the legislation set aside up to \$2 million for non-competitive planning grants to counties. In November 1998, the BOC awarded planning grants ranging from \$22,500 to \$62,500 to all applicants for the development of a Local Plan outlining their response to mentally ill offenders. Following an extensive review of 40 demonstration project proposals requesting a total of nearly \$114 million, the BOC awarded available funds (approximately \$22.9 million) to the following seven counties: Humboldt, Kern, Orange, Sacramento, San Bernardino, Santa Barbara, and Santa Cruz.

The 1999/00 State Budget allocated an additional \$27 million to the MIOCRG and specified that most of this appropriation would support demonstration projects based upon the prioritized list established in May 1999 by the BOC. The Budget capped grants at \$5 million and specified that Los Angeles and San Francisco counties would each receive \$5 million for projects that target mentally ill offenders likely to be committed to state prison ("High Risk Models"). In addition to Los Angeles and San Francisco, the 1999/00 MIOCRG allocation supported projects in the following counties: Placer, Riverside, San Diego, San Mateo, Sonoma and Stanislaus. In all, the MIOCRG supports 15 grants that will run through June 30, 2003.

Grant Eligibility and Selection Criteria

Chapter 501 required counties seeking a demonstration grant to establish a Strategy Committee comprised of the sheriff or department of corrections director, chief probation officer, county mental health director, a superior court judge, representatives of local law enforcement agencies and mental health provider organizations, and a client from a mental health treatment facility. The Strategy Committee had to develop a Local Plan outlining a cost-effective continuum of graduated responses, including prevention, intervention and incarceration, for mentally ill offenders. To be eligible for funds, counties must provide a local match of at least 25 percent of the grant amount.

Chapter 501 required the BOC to consider the following criteria in awarding demonstration grants: 1) percentage of the jail population with severe mental illness; 2) demonstrated ability to administer the program, and to provide treatment and stability for persons with severe mental illness; 3) demonstrated history of maximizing federal, state, local and private funding sources; and 4) likelihood that the program will continue after state funding ends. The statute also required the BOC to give priority to proposals that include a local match exceeding 25 percent of the grant amount requested.